

Tennis Courts Sign-In Procedures and Conduct Violations

Rev: 02/07/2026

1. Tennis Courts Sign-In Options:

- a. As a SCPDTC member you can make a reservation using your computer, tablet or smart phone with internet functionality. Sign in to the Court Reserve system using your email address and password you chose when first signing on to the Court Reserve program.
- b. If you are a SCPDTC member and you don't have a computer or electronic device that allows you to make a reservation, call Beverly Hackett or Sandy Myerson who can make a reservation in Court Reserve in your name.

2. The maximum reservation time for 2 payers ("singles"), 3 Players ("Australian Tennis") and the ball machines is for one hour, for 4 players ("doubles") is 1 1/2 hours. Players continue to use the court if no one else is waiting for the court.

3. At the end of your playing time, **you must relinquish the court.** You can complete either the game or a tiebreaker, before relinquishing the court, not to exceed five minutes if agreeable with the incoming group taking over your court. We expect everybody to follow Tennis etiquette.

4. The clock on "BUILDING D" facing the sign-in board will be designated as the official sign-in clock.

5. Tournaments, League Play, Challenge Cups, Tennis Mixers, Drop In and Special Events must be pre-approved and sponsored by the SCPDTC Board. The interactive form to request approval from the SCPDTC Board is available on the Club Website. Once approved these events take precedence over daily schedules. 24 hours' notice will be posted in advance. Notice will include which courts are

reserved for the event. Those events will be also posted in the Calendar of Events in the Club website, in the SCPDTC Website, and in the Display unit located at Bldg. "D". All organized tennis activities authorized by the Tennis Board that require more than one tennis court during the season of **November 1st to April 30th** can not be scheduled before **10:30 am**, exception to this rule are Monthly Tennis Mixers and the Sunny Cup. During the summer, **May 1st to October 31th**, the courts cannot be reserved before **9:00am**. League games can't start before 12:30pm.

6. League practices are no longer authorized by the Tennis Board, the league team captains need to make their own tennis courts reservations.

7. Violations of the Tennis Club Conduct Code shall be handled by the Club's Board of Directors consistent with the SCPDCA Conduct Code.

Examples of such code violations include, but are not limited to:

1. Use of obscenities directed at a player.
2. Verbal or physical threats/attacks.
3. Actions which may be dangerous.
4. Actions which create a health or safety concern.
5. Actions which create a hostile environment.
6. Action which create turmoil or disruption amongst club members.

Members who threaten the safety of themselves or others, are abusive, blatantly create turmoil, disruption, or cause dissension among club members, may have their club membership **temporarily suspended for up to two weeks** by the club. The disciplinary action applied will be based on the seriousness of the violation. Written notice regarding the reasons for a temporary suspension shall be provided to the SCPDCA Board of Directors within two (2) business days of the temporary suspension.

Termination of a club membership can only occur following a recommendation from the General Manager, for the approval of the governing Board.

The following constitutes club disciplinary actions:

1. First Offense – written warning from the club president
2. Second Offense – two-day suspension by the club
3. Third Offense – suspension by the club not to exceed two weeks.
4. Fourth Offense – longer suspension or termination recommended by the SCPD Fitness Director to the Governing Board of Directors.

Proposed disciplinary actions may be brought by any member of the Club's Board of Directors. Such discussions will be held in executive session, with minutes taken but not distributed to the general membership. The person subject to the proposed disciplinary action will have the right to address the Board in their defense. Disciplinary actions require two-thirds approval vote by the Club Board of Directors.